

Photograph  
of tenant

To,  
Officer- In-charge ,  
----- Police Station

**Sub :- Intimation to the Local Police Station about renting house.**

Sir,

With reference to the above noted subject, we, the undersigned house owner and tenant are submitting details about renting the house, as follows.

1.	Name of the House owner and address, Landline/Cell Number, Occupation.	(i) (ii) (iii) (iv)
2.	Address of house, given on rent.	
3.	Name of the tenant, age, previous and native place address, Contact Number, Mobile Number, E-mail.	(i) (ii) (iii) (iv) (v) (vi)
4.	Name of the agent, address, Native place address, Contact Number, Mobile Number, E-mail. (wherever applicable)	(i) (ii) (iii) (iv) (v) (vi)
5.	Period of stay.	
6.	Information about tenant.	1) Passport size photo of tenant (One) 2) Identity of Tenant (Copy of Driving Licence or Aadhar card or Election Card or Passport) 3) Name, address, contact number, fax number, E-mail of the organization of the service/job of tenant. 4) Letter issued by the organization regarding present employment of the tenant where the tenant works.

The abovesaid information is true, if found false, we are liable for legal action as per law.

Signature of house owner

Signature of Tenant

Date

You can download this form from “mumbaipolice.maharashtra.gov.in” website, under the “Headlines” - ‘Inform Police Station about rental house’